

# Coronavirus Cleaning Check List

1. Appropriate protective clothing worn when cleaning & protective clothing changed between properties.
2. Ventilate property whilst cleaning.
3. Wash hands after removal of protective clothing.
4. Clean with appropriate products: Virucidal disinfectant products.
5. Date, initial & tick each check point.

All surfaces to be cleaned first, then disinfected

Date:

Staff Initials:

✓	✓	✓	✓	✓	✓	✓	✓

<b>Guest Cleaning &amp; Hygiene</b>							
1 x handwash per bathroom/wc and kitchen							
Guest cleaning products including antibacterial surface cleaner, cloths, dishwasher tablets, toilet cleaner.							
<b>Entrance</b>							
Key lock box / keypad / keys cleaned							
External handles wiped and disinfected							
<b>In property communal areas, hallways, stairs etc</b>							
Internal doors and door furniture wiped and disinfected							
Wipe down walls (children's handprints)							
High level surfaces dusted							
Light and power switches wiped and disinfected							
Surfaces, including skirting boards wiped & disinfected							
Bannisters wiped and disinfected							
Windows cleaned							
Carpets hoovered and sprayed with virucidal disinfectant mist							
Hard flooring hoovered and mopped with virucidal disinfectant							
Wipe down fire extinguishers							
<b>Living Spaces</b>							
Internal doors and door furniture wiped and disinfected							
High level surfaces dusted							
Light and power switches wiped and disinfected							
All surfaces and furniture, including skirting boards wiped and disinfected							
Electrical equipment, wifi hub wiped down. Remote controls wiped down with disinfectant.							

Soft furnishings and curtains steamed or sprayed with virucidal disinfectant									
Mirrors cleaned									
Windows cleaned									
Carpets hoovered and sprayed with virucidal disinfectant mist									
Hard flooring hoovered and mopped with virucidal disinfectant									
Empty Bins and disinfect									
<b>Kitchen</b>									
Internal doors and door furniture wiped and disinfected									
High level surfaces dusted									
Light and power switches wiped and disinfected									
All surfaces and furniture, including skirting boards wiped and disinfected									
Electrical equipment, wifi hub wiped down. Remote controls wiped down with disinfectant.									
Soft furnishings and curtains steamed or sprayed with virucidal disinfectant									
Mirrors cleaned									
Windows cleaned									
Hard flooring hoovered and mopped with virucidal disinfectant									
Empty Bins and disinfect									
Washing machine / dish washer / microwave / kettle / toaster: clean and sanitise doors, handles and controls									
Oven and hob: clean and disinfect surfaces, doors, handles and controls									
Fridge: clean and disinfect inside and out, including handle									
Pans, crockery, utensils to be washed in the dishwasher									
Drawers and cupboards wiped and disinfected									
Floor hoovered and mopped with virucidal disinfectant									
Clean and disinfect high chair /travel cot									
<b>Bedrooms</b>									
Internal doors and door furniture wiped and disinfected									
High level surfaces dusted									
Light and power switches wiped and disinfected									
All surfaces and furniture, including skirting boards wiped and disinfected									
Electrical equipment, wifi hub and remote controls wiped down									

Drawers and cupboards wiped and disinfected									
Soft furnishings and curtains steamed or sprayed with virucidal disinfectant									
Mirrors cleaned									
Windows cleaned									
Carpets hoovered and sprayed with virucidal disinfectant mist									
Hard flooring hoovered and mopped with virucidal disinfectant									
Empty Bins and disinfect									
<b>Bathrooms</b>									
Internal doors and door furniture wiped and disinfected									
High level surfaces dusted									
Light and power switches wiped and disinfected									
Clean tiles									
Clean shower / bath / sink including pedestals and splashbacks									
Remove shower head and clean									
Clean and sanitise taps									
Clean plugholes and pour disinfectant down									
Clean and sanitise toilet bowl using a toilet brush to agitate the cleaning process and include under the toilet rim									
All surfaces and furniture, including skirting boards wiped and disinfected									
Electrical equipment, wifi hub and remote controls wiped down									
Soft furnishings and curtains steamed or sprayed with virucidal disinfectant									
Mirrors cleaned									
Windows cleaned									
Carpets hoovered and sprayed with virucidal disinfectant mist									
Hard flooring hoovered and mopped with virucidal disinfectant									
Soak toilet brushes in bleach									
<b>Outside Space</b>									
Disinfect bin lids									
Clean outdoor furniture and gates									
Clean any outdoor play equipment									
Clean Barbeques									